



BURGESS

& C^o
P.C.

CERTIFIED PUBLIC ACCOUNTANTS

ADVANCING YOUR FINANCIAL WELL-BEING

Client Authorization To Release Information

Date: _____

Release Information Designated Below To The Following Third-Party:

Third-Party Name: _____

Attn.: _____

Address: _____

E-Mail: _____

Phone #: _____

Fax #: _____

I hereby authorize Burgess & Co., P.C., CPAs to release the following information to the above referenced Third-Party. By signing, I understand that my information will be sent via mail, e-mail and/or fax. Also, if needed, I am authorizing Burgess & Co. permission to answer questions of the Third-Party about the information I have authorized to be released. I understand that I may be obligated to compensate Burgess & Co. for all time expended and reimburse for all out-of-pocket expenditures related to the release of this requested information.

This authorization will be valid in original or copy form. This authorization is to remain effective until such time, if any, that Burgess & Co. receives, in writing, an update or change to this form. Burgess & Co. reserves the right to decline, at its sole discretion, my request for release of information to any Third Party.

Designation of Information To Be Released (Please check all that apply):

- Individual Income Tax Return – Year(s) _____
- Corporate Income Tax Return – Year(s) Ending _____
- Financial Statements – Year(s) Ending _____
- Payroll Return(s) for Workman’s Comp Audit – Period(s) _____
- Other (Specify) _____

By my signature below, I certified that I have the authority to execute this form and am a currently authorized signer/owner/or other authorized representative for the below named individual/entity and that I agree to indemnify Burgess & Co. against any liability related to improper release of any information in regards to this release:

Authorizing Signature: _____ Spouse Signature: _____

Company (if applicable): _____

Print Name(s) and Title as it appears on document (if applicable): _____

Date: _____

Confidential – For Internal Burgess & Co., P.C, CPAs Use Only

IRS CIRCULAR 230 DISCLOSURE

To ensure compliance with requirements imposed by the IRS, please be advised that any tax advice contained in this communication (including any attachments) was not intended or written by practitioner to be used, and cannot be used, for the purposes of (1) avoiding penalties under the Internal Revenue Code or (2) promoting, marketing, or recommending to another party any transaction or matter addressed herein.