

# Learning QuickBooks® Step-by-Step Seminar

*“QuickBooks Fundamentals”*

**No time to read QuickBooks manuals?  
This seminar is for you!** You'll learn QuickBooks essentials right away. Not simply an overview of the software, this workshop provides you with step-by-step instructions on **QuickBooks Fundamentals**.



*100% Satisfaction Guaranteed*

Wednesday, November 11<sup>th</sup>  
8:30 – 12:30, Registration 8:15 AM  
864 Filer Avenue, Twin Falls

## Just Some of What You Will Learn

- Introducing QuickBooks
- Managing Revenues
- Managing Expenses
- Bank Reconciliation
- Reports & Graphs
- Company File Setup and Maintenance
- Customizing QuickBooks

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Fax 733-4737**



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Yes, I would like to attend  
Wednesday, November 11th



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